



## **Title I School-Level Parental Involvement Policy San Ysidro High School**

*San Ysidro High School* has developed a written Title I parental involvement policy with input from Title I parents. *The plan was developed with the help of the School Site Council and the parents from school site council.* The policy is distributed to all our parents via our school mailer. The policy was posted on the school wide website and copies are available at our parent center. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

### **Involvement of Parents in the Title I Program**

To involve parents in the Title I program at San Ysidro High School, the following practices have been established:

- The school convenes an annual meeting to inform all parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
  - *On Back to School Night, parents were invited to attend our first school-wide Title I meeting.* At this meeting parents were informed of parent involvement importance, how parents could be involved, and what committees they could join. A brief description of each committee, including Title I committee, was given to parents. Parents were invited to all the upcoming workshops, parent involvement activities, and committees.
  - *The second Title I meeting is solely devoted to describing the roots of Title I legislation and the role of Title I parents at our school.* At this meeting we also review the parent involvement process. Additionally the parent involvement policy is revised and edited by our Title I parents. At the second Title I meeting, parents are informed regarding the Program Improvement (PI) school status and what this means to our school.
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.
  - *We offer at least four Title I meetings per school year. The meetings are held from 10:30 to 11:30 per parent request. All our parent meetings are open to all our San Ysidro High School Parents*
  - *In addition to our site specific Title I meetings we offer several other types of meetings to our parents, where all our parents are invited to attend. We also offer our site committee meetings such as School Site Council (SSC) and English Language Advisory Committee (ELAC)*
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review\*, and improvement of the school's Title I programs and the Title I parental involvement policy.\*\*
  - The school explains various topics related to what Title I is and how Title I is related to our school. The topics that are discussed include; the roots and purpose of Title I legislation, the programs that are offered at SYHS, interventions, Single Plan for Student Achievement (SPSA), and school data. The school also involves parents in the revision of the SPSA. Each meeting is dedicated to a specific topic where the parents are given the information in various formats, and the parents are actively engaged in activities that are related to learning more about the school. Instructional strategies are incorporated within our Title I meetings including; jigsaw puzzles, checking for understanding, hands on learning activities like using computers, and gallery walks.
- The school provides parents of Title I students with timely information about Title I programs.

- During meetings we explain what services we provide to parents, students, and teachers. We also explain the services that are being provided by categorical services and Title I funds.
- We also keep our parent center up to date with upcoming important meetings and pertinent information to students and parents about school and student achievement.
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
  - During Title I meetings, we explain the types of courses that we offer and how these students are assessed for their learning. We make this portion of the meeting interactive, where parents learn how to access data and where to view specific school data. We discuss the importance and meaning of proficiency scores.
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.
  - In addition to our Title I meetings we also offer other parent meeting where parents engage with the school administration and staff in issues concerning the betterment of the educational attainment for the students at SYHS. We offer meetings such as; coffee with the principal, parent volunteers, parent workshops, AVID parent nights, and our parent committee meetings (SSC, ELAC, GATE). At these meetings parents are given the opportunity to voice their concerns, or participate in decisions relating to the education of their children.

*\*It may be helpful to include the parental involvement policy review in the annual review of the Single Plan for Student Achievement.*

*\*\*The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318 Section 1118(c)(3)]*

Parent Meeting			Parent Meeting Parents		
College 101	27-Aug-13	4:30 pm-5:30pm	Parents as Partners	8-Oct-13	9:15 am-11:00am
College 101	17-Sep-13	4:30 pm-5:30pm	Parents as Partners	15-Oct-13	9:15 am-11:00am
College 101	29-Oct-13	4:30 pm-5:30pm	Parents as Partners	22-Oct-13	9:15 am-11:00am
College 101	18-Nov-13	4:30 pm-5:30pm	Parents as Partners	29-Oct-13	9:15 am-11:00am
College 101	17-Dec-13	4:30 pm-5:30pm	Parents as Partners	5-Nov-13	9:15 am-11:00am
College 101	28-Jan-14	4:30 pm-5:30pm	Parents as Partners	12-Nov-13	9:15 am-11:00am
College 101	25-Feb-14	4:30 pm-5:30pm	Parents as Partners	19-Nov-13	9:15 am-11:00am
College 101	18-Mar-14	4:30 pm-5:30pm	Parents as Partners	22-Nov-13	9:15 am-11:00am
College 101	29-Apr-14	4:30 pm-5:30pm	SCE Advisory	11-Sep-13	10:30am-11:30am
College 101	May-14	4:30 pm-5:30pm	SCE Advisory	22-Jan-14	10:30am-11:30am
Parent Volunteer	5-Aug-13	9:30am-10:30am	SCE Advisory	5-Mar-14	10:30am-11:30am
Parent Volunteer	9-Sep-13	9:30am-10:30am	SCE Advisory	13-Nov-13	10:30am-11:30am
Parent Volunteer	14-Oct-13	9:30am-10:30am	SCE Advisory	9-Apr-14	10:30am-11:30am
Parent Volunteer	4-Nov-13	9:30am-10:30am	Health 101	9-Sep-13	9:00am-10:15am
Parent Volunteer	9-Dec-13	9:30am-10:30am	Health 101	12-Sep-13	9:00am-10:15am
Parent Volunteer	14-Jan-14	9:30am-10:30am	Health 101	19-Sep-13	9:00am-10:15am
Parent Volunteer	10-Feb-14	9:30am-10:30am			
Parent Volunteer	10-Mar-14	9:30am-10:30am			
Parent Volunteer	14-Apr-14	9:30am-10:30am			
Parent Volunteer	12-May-14	9:30am-10:30am			

## **School-Parent Compact**

*San Ysidro High School* distributes to all our parents the school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

*The school-compact policy was revised within our various parent meetings including School Site Council and Title I parent meetings. After the policy was revised and approved by School Site council the policy was distributed to parents by; placing policy copies at parent center for all parents, posted on the school website, distributed at every parent meeting, and additionally distributed to students.*

## **Building Capacity for Involvement**

*San Ysidro High School* engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
  - We provide parents with information regarding these topics at our parent committee meetings such as ELAC and Title I. Parents learn topics regarding state standards, assessments, and monitoring.
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.
  - In addition to our school providing informational meetings and cover topics throughout parent meetings, SYHS provide workshops for parents that are provided by our staff. We provide two workshops related to student academic achievement and the system of education; Parents as Partners Series conducted by two of our counselors, and College 101 conducted by two of our teachers.
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
  - All our staff are invited to all our parent events and are informed of all the parent committees that are available for parent participation. In order to promote engagement, we ask staff for their assistance in presenting a certain topic at a parent meeting or to simply participate in parent meetings.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.
  - At SYHS we are very proud of our successful and continually growing parent center. At our parent center we hold workshops that are related to student achievement, academics, health, etc. We also provide resources for parents

such as; academic and health information pamphlets, access to knowledgeable parent volunteers that may help answer questions. We have over 75 parent volunteers that work throughout the week to help with parent meetings, parent programs such as workshops that are organized by our staff or by San Ysidro Health Center, office staff, teachers, etc.

- We also provide a yearly parent recognition gathering. At our parent recognition we provide certificates to all our parents that have volunteered and attended our parent meetings, and acknowledge that their participation has made a difference in the partnership that has been established between families and school personnel. Thus through this partnership we are better able to achieve academic success for our students.
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.
  - We distribute information related to school and parent programs through various sources; telephone messages, parent volunteers calling other parents, distribution of flyers, and email. Our messages, both phone and email, are in two languages Spanish and English. We also provide interpretation services for our parents during parent meetings.
- The school provides support for parental involvement activities requested by Title I parents.
  - Every year we provide the school needs assessment for staff, parents, and students. For parents, we post the survey online and we announce the survey at every meeting. At one of the Title I meeting, we guide parents step by step in accessing online needs assessment survey. We explain to parents that we review the responses thoroughly and these are often the basis of important decisions made towards our Single Plan for Student Achievement and parent-student-staff related activities. We review responses, analyze, and revise our school goals based on their suggestions. After a thorough inspection our Single Plan for Student Achievement (SPSA) and our workshops for the following school year should mirror parent-student-staff needs.
  - In addition to our assessment needs survey, throughout our parent meetings, we are fully supportive of parent initiatives or parent interests. For example, parents have enjoyed the Health 101 sessions that are provided by the San Ysidro Health Center and we will continue this partnership because parents request to participate in these workshops. Parents have also voiced their interest in maintain our Cougar garden, and since this promotes a better parent-teacher-student partnership, we encourage parent leaders to take charge of this endeavor. These are some example of how our school provides support for parent involvement activities that is requested by our Title I parents.

## **Accessibility**

*San Ysidro High School* provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

- We are very sensitive to the needs of all of our parents including parents of limited English proficiency, parents with disabilities, and parent of migratory students. We provide accommodations as needed. Additionally we provide interpretation for those parents with limited English proficiency. We also provide different copies of pamphlets, visual aids, guidance to our parent with disabilities.